



**ROWLANDS CASTLE HISTORY AND HERITAGE
AGM MINUTES
Tuesday 18th November 2025 at 7.30 pm in Parish Hall**

Trustees Present: Alan Evers, Prue Amner, Rodney Duggua, Kevin Connell, Annabelle Cameron, Rodney Duggua.

Apologies: None

In attendance: From the Management Group, Brian Tomkinson, Lorraine Moriarty, Caroline Bird, Gordon Charlesworth, Rebecca Jessup. With these 39 members and guests attended.

Introductions

Alan Evers welcomed all to the meeting and introduced the Trustees.

Minutes of the last meeting:

Minutes were accepted and there were no actions.

Formal Re - election of Officers

The following were confirmed to continue in these roles:-

Chairperson - Alan Evers

Secretary - Prue Amner

Treasurer - Lorraine Moriarty

Approval of Financial Statement and Accounts

Lorraine Moriarty presented the Financial Statement and Examiner's Report [Appendix 2].

Chairman's report

Chairman, Alan Evers presented his report [Appendix 1]. The Business Plan has been updated and is on the website.

He gave thanks to Ania Shawcross who was a Trustee and Charlie Shawcross a committee member who have stood down thanks to them for all their many activities over the years.

Alan gave especial thanks to all those who volunteer.

The gave thanks to businesses for their support especially those who help with transporting the model railway when needed; to the Church on the Green for hosting pop-up events.

to Paul Marshman for help and support especially with the village trails. Thanks to councillors Marge Harvey HCC and Charlene Maines EHDC for their support and funds.

AGM Meeting closed at 20.05 pm

Date of next Trustee meeting November 2026 date TBC

The meeting continued with a talk by Brian Tomkinson on the questions of the history of Rowlands Castle.

Signed _____ **Date** _____

Appendix 1 - Chairman's Report

On our AGM in November last year, we officially confirmed our merger with the RC History Society, which I can safely say has been a success on all fronts. Combining our resources and commitment to bring all of you, young and not-so-young, further updates on Historical & Heritage facts, figures, people and places from in and around the Village. Via our much-admired website, history talks during the winter months, plus the Pop-up Museums held in the Church-on-the-Green, the weekend of the village fair, plus the Heritage weekend in September. At Heritage weekend we had well over 200 visitors, many more than last year's total. This also included a talk by Peter Goss, the Railway Model expert, who actually built our Model which we acquired from him back in 2016. Which you all know we also have up on display every time we arrange a pop-up. Many of you have seen it on numerous occasions, but it is still a treat and there is always a small something you missed last time you looked at it, to discover. Thanks Gordon and team who are responsible for the display.

Caroline Bird gave a talk to the Scout group and then they visited the Model Railway in July. Also, Year 3 at St John's have taken part in the Children's Heritage Trail. There is also a Trails Booklet compiled by Ann Page (available to buy from our events and talks) and the children's trail available from the Bumblebee.

This year, 2025, is the 200-hundred-year anniversary of the English Railway System, with events being held across the country. Eager not to miss out, we, like many of the older Railway Stations across England, Havant and Farncombe included, we have designed History & Heritage Information Boards, 12 in all, of various pictures and details of what having a railway station in the Village did for; the residents, businesses locally from 1859 when the Station was built. If they are not up all ready, they will be very soon, a couple on the front of our Grade 2 listed building, others on the upline to London and the down line to Portsmouth. Some of you who visited the September Pop-up will have had a sneak preview of the boards on display there. Please do take time to view them, but please do take care on the platforms, trains do go fast through, so stay behind the yellow lines at all times. The website has further information for you to look into should you so wish. Our thanks to the SWR, Paula, James and Alex for their permissions to put up the Boards and for advice. Also, to Mark and Charlene from the Hampshire Community Rail Partnership, who have guided us through the Station adoption process. Thanks also Parish Council for their assistance and grants. Thanks to local organisations who have sponsored some of the posters.

The other Station related news, we have agreed to 'adopt the station', not as onerous as it sounds, not only will the History Boards be there but we will be adding some 'greening' to the down platform grass verge by way of planting to go with the bulbs already in place there.

Work on the Ted Redsull's archive has been started, but we have a long-term plan to record, by scanning a selection of the pictures, documents, records, etc he left us last year, this is going to take time. We applied to the EHDC a few months ago for a grant they had on offer for several thousand pounds, but despite putting in a very good application the fund was 7 times oversubscribed, would you believe, so we missed out as did many other applicants. The money would have gone towards the purchase of specialist software as used by museums, which could have made the archive, available for research via our website. So now we are rethinking, what and how we can achieve this?

Other updates, Ania & Charlie Shawcross have stood down this year, Ania as a Trustee and Committee member, Charlie also Committee, they had both been with us for many years, playing a significant roles in all the changes that have happened over these past years, including hosting a Tea Party fund raiser in their Garden, organising the Tea Party in Deerleap a few summers ago, plus general advice and assistance on our development. Especial thanks to Charlie for his initiative in

developing the village Trails which are accessible on a mobile phone and via the website. We thank them for all their help, it has been of great value to us all.

Others to thank, the various businesses in and around the Green for their support, and putting up with me pestering them for donations etc!! on numerous occasions, Mark from Merrid Fencing & Sean Morris for giving up their work time to transport the Model Railway to and from its storage to the Church-on-the-Green when required. Plus, the Church for their permission to use the older parts for our Pop-Up Museum, a very fitting venue for us.

We have three new recruits Rebecca and Mark Jessup and Alexandra Wright, all keen on local history and fairly new to living in the Village, who will prove to be good assets to the team. Last but not least is Paul, ever present, ever helpful, ever knowledgeable a fountain of local history and stories.

WEBSITE

1. Graham Dale – web administrator has upgraded the WordPress theme to give a cleaner and more modern look.
2. The team constantly review the website to make sure the most up to date policy documents are there (in the About Us section) and the What's On page has the latest dates for your diary.
3. The team follow a programme of review to check and update the content. This year we have added Trail 2 to the Heritage trails page as well as a Children's trail and improved the information about the history of schools in the area, as well as adding more pictures to our Gallery.
4. Going forward we welcomed new volunteers -Alex has offered to review and edit the mobile phone Trail 3 - (Redhill Road and Castle Road). We are considering developing an app to house the trails - anybody with any expertise would be welcome to help! We will continue our programme of reviewing and updating the content, and hope eventually to develop an online archive of our catalogue and newly acquired historical photo collection.

A big thank you here to the web-team; Caroline, Prue, Lorraine, Brian plus our tech-guy; Graham, without whom the site would not have all the latest software it needs to work as well as it does. A great team effort.

Appendix 2 – Treasurer's Report

Introduction

This has been an eventful and successful year for the charity, as we have benefited from the merger with the Historical Society, its income stream, and a greater reach within the community.

Income

Our very healthy income of £7,000 for the year was derived from these primary sources:

1. **Sales:**
We had one sale of £250 for the advertising space in our new trails leaflet.
2. **Donations:**
Total donations received during the year amounted to £3,188, reflecting a large donation in the transfer of closing funds from the Historical Society and support from individuals to the year's events.

3. **Grants:**
We successfully secured grants totalling £1,400. These were from The Rowlands Castle Parish Council and the Rowlands Castle Association.
4. **Membership & Walk/Talk Fees:**
Following the merger with the Historical Society, we benefitted from receiving £2,162 in membership fees, payments from walk-in talk guests and a surplus from walk fees after deducting costs.

Expenditure

Our expenditure of £4,455 this year was focused on the following key areas:

1. **Event Costs:**
A total of £1,031 was spent on delivering our core program of talks, walks and events. This included direct costs such as hall hire and printing.
2. **Website Administration Costs:**
Website software and licence expenses totalled £605. These covered essential hosting licences and software tools.
3. **Project and Exhibition**
Several key projects during the year required costs of £2,012 but resulted in a some very useful assets, which continue to be used.
4. **Insurance:**
There was also the annual renewal of the liability insurance of £420, which was only an increase of £4 on last year.
5. **Railway Maintenance**
Expenditure of £386 was needed to maintain the railway this year as planned.

Financial Position

At the close of the financial year, we ended with a net surplus of £2,544.41. This leaves us in a healthy and stable financial position moving into the next year.

We have the opportunity to increase our membership base, which will provide recurring income in the form of membership renewals and increased engagement with our activities.

I would like to extend my gratitude to the previous members of the Historical Society, our donors, members, and grant providers for their continued support. Together, we are ensuring that the RCHH can continue making a meaningful difference in the community.

Lorraine Moriarty

Treasurer 2 November 2025

Financial Statement 2024-2025

Profit and Loss Report for ROWLANDSCASTLEHERITAGE CENTRE
For Period: 01/10/2024 to 30/09/2025

			2025	2024
INCOME				
	4000	General Sales	250.00	
	4001	General Donations	3,012.05	294.50
	4002	Easy Fundraising	158.78	102.53
	4003	SumUp Donations	17.22	4.92
	4004	Grant Funding	1,400.00	1,218.00
	4005	Membership Fees	1,051.00	
	4006	Walk/Talk Fees	1,110.50	
Total:			6,999.55	1,619.95
EXPENDITURE:				
	6100	Speaker & Visit Fees	345.49	
	6200	Marketing and Sales Promotions	500.00	
	6203	P.R. (Literature & Brochures)	216.00	68.00
	7500	Printing	582.40	387.92
	7506	Hosting Fees and IT Consumables	605.49	605.31
	7507	Stationery	17.25	
	7603	Professional Fees		24.75
	7700	Venue Hire	668.23	315.00
	7800	Railway Maintenance	386.40	
	8204	Insurance	420.13	416.33
	8205	Archive Project Purchases	713.75	
Total:			4,455.14	1,817.31
Net (deficit) / surplus			2,544.41	(197)

Balance Sheet for ROWLANDSCASTLE HERITAGE CENTRE
For Period: 30/09/2025

			2025	2024
CURRENT ASSETS:				
	1200	Current Account	6,807	4,178
	1230	Petty Cash	301	227
	1231	BT Cash Float	87	
Total Current Assets:			7,195	4,405
CURRENT LIABILITIES:				
	1002	Future Membership Fees	460	480
	2100	Creditors Control Account	266	
Total Current Liability:			726	480
Current Assets less Current Liabilities:			6,469	3,925
CAPITAL AND RESERVES:				
		P&L Account	2,544	-197
	3200	Profit and Loss Account	3,925	4,122
Total Capital and Reserves:			6,469	3,925

Independent examiner's report on the accounts:

Having completed my examination, I can confirm that no matters have come to my attention and that the Income and Expenditure and Balance Sheet are an accurate reflection of the Charity's transactions for the year.



Callie Beacham 3rd November 2025